

**Sanilac Intermediate Board of Education  
Regular Meeting March 18, 2019**



Louise Blasius, President, called the regular meeting of the Sanilac Intermediate School District Board of Education to order March 18, 2019, 6:00 p.m., at the Sanilac Career Center, 175 East Aitken Road, Peck, Michigan. Members present: Mike Kiley, Brian Anklam, Amy Dumaw and Louise Blasius. Absent: Cindy Nunn, Mike Wilson and Vonda Zuhlke. Also present: Duane Lange, Julie Orchard, Emma Navarro and Vicki Burgess.

II. Louise Blasius, President, welcomed guests.

Louise Blasius, President, asked for any request to speak to the SISD Board.

**Public Comment:** None

III. Moved by Kiley; supported by Dumaw to approve the consent agenda as presented.

A. **Review and Consideration of Agenda:** Approved the Agenda as presented with the addition of Item I. SkillsUSA Fieldtrip and Item J. Approval to Hire a Severely Cognitive Impairment IST.

B. **Consideration of Minutes:** Approved minutes from: Regular Meeting – February 11, 2019

C. **Consideration of Monthly Bills:** Approved payment of monthly bills as follows:

General Education	\$192,355.91
Special Education	\$445,284.00
Career-Technical Preparation	\$284,720.91
Trust & Agency	\$20,323.89
School Lunch	<u>\$46.20</u>
Total	\$942,730.91

D. **Consideration of Monthly Budget Report:** Approved.

E. **Staff Resignations/Retirements**

- Theresa Mitchell, Special Education IST - The Sanilac ISD Board of Education approved the resignation of Theresa Mitchell as a Special Education IST effective March 6, 2019.
- Vern Hazzard, Auto Service Program IST - The Sanilac ISD Board of Education approved the retirement of Vern Hazzard at the end of the 2018-2019 School Year. Vern has been an IST in the Auto Service Program since the 2007-08 School Year.

Motion carried (4-0).

IV. Action Items

A. **Approval of Business Support/Payroll & Benefits Coordinator**

Moved by Dumaw; supported by Anklam to approve to hire Mrs. Kim Foster as Business Support/Payroll & Benefits Coordinator. Motion carried (4-0).

B. **Permission to post Special Education Secretary Position**

Moved by Kiley; supported by Dumaw to approve to post for a Special Education Secretary Position. Motion carried (4-0).

C. **Approval to Purchase Digital Clock System for Maple Valley Elementary**

Moved by Dumaw; supported by Kiley to approve the purchase of a digital clock system for the SISD Maple Valley Center from Maurer Electric in the amount of \$15,366.00. Motion carried (4-0).

D. **2018-2019 Budget Revisions**

Moved by Kiley; supported by Anklam to approve to accept the 2018-2019 Revised Operational Budgets as presented for:

- Career/Technical Education
- Special Education
- General Education

Motion carried (4-0).

**E. Approval to Purchase the PrePlan Live Security System**

No action taken. Moved to April's Board meeting.

**F. Approval of Apple Computer Lease**

Moved by Anklam; supported by Dumaw to approve to sign a four-year lease with Apple at the cost of \$19,630.44 per year for 32 high end Apple Computers for the Graphics Arts Program. Motion carried (4-0).

**G. Approval of Engineering & Design Baja Trip to Tennessee**

Moved by Kiley; supported by Dumaw to approve a Field Trip Request Form for eighteen (18) students from the Engineering & Design Program to attend the BAJA Race at Tennessee Tech on April 10-15, 2019. The total cost of the trip will be \$7,926.00. (Program Budget \$1,018.00, \$4,734.00 Student Payment, \$2,174.00 CTSO Advisor Budget) Motion carried (4-0).

**H. Modification to 2018-2019 School Calendar**

Moved by Kiley; supported by Dumaw to approve to modify the 2018-2019 School Calendar to add Monday, April 22nd (Easter Monday) as an instructional day. Motion carried (4-0).

**I. SkillsUSA Fieldtrip Request**

Moved by Dumaw; supported by Anklam to approve a Field Trip Request for three (3) students from Careers in Education and Networking to compete at the state SkillsUSA Competition on April 5-7, 2019 in Grand Rapids. The total cost of the trip will be \$2,293.90. (\$300.00 Student Payment, \$917.56 CTSO Advisor Budget, \$717.56 Careers In Education Pop Can Fund and \$358.78 Computer Tech Pop Can) Motion carried (4-0).

**J. Approval to Hire Severely Cognitive Impairment Instructional Support Technician (SCI IST)**

Moved by Kiley; supported by Anklam to approve to hire Larissa Gerstenberger for the (Under 30 Hours) Instructional Support Technician for the SCI Program (Severely Cognitive Impairment). Motion carried (4-0).

**V. Administrative Reports:**

Duane Lange, Superintendent, presented his Administrative Report.

- Gave an update on local districts Board Presentations.
- Handed out information on MASB Workshops available to Board Members.
- Handed out Superintendent Evaluation Notebooks to the Board of Education.

Emma Navarro, Special Education Director, presented her Administrative Report.

- Handed out a Flyer for the Sanilac County Autism Awareness 5K Walk/Run scheduled for Saturday, April 27, 2019.

**VI. Local Board Reports:** The Sanilac ISD Board of Education members were given the opportunity to report back from the local school district Board of Education.

**VII.** Louise Blasius, President, adjourned the meeting at 6:16 p.m.

The next regular meeting will be held on **Monday, April 15, 2019 at 6:00 p.m.** at the Sanilac Career Center, 175 East Aitken Road, Peck, MI.

Cynthia Nunn, SISD Board Secretary